



ENROLLMENT AGREEMENT

Student Name: _____

Student Number: S _____

The undersigned parent(s)/guardian (the "Parent"), hereby contracts to (re)enroll the above student (the "Student") at Canadian International School of Shenyang (the "School") for the 2024/2025 school year. I/We have read, understand, and agree to the following terms and conditions:

1. **Application Fee:** The application for admission to the School will not be considered until the Parent has paid to the School a non-refundable application fee of 2000 RMB or 300 USD (the "Application Fee").
2. **Annual Tuition:** Annual Fees are listed in the 2024/2025 CISS Fee Schedule.
3. **Liability for Fees and Due Date:** The Parent is personally liable to pay all fees invoiced by the School in full when due, whether or not the Parent has an agreement with a third party to be reimbursed in full or in part for the Annual Fees. Due dates for the Tuition Annual Fee and EAL Annual Fee are set out in the 2024/2025 CISS Fee Schedule. The School refund policy is set out in the 2024/2025 CISS Refund Policy and Schedule. The Parent acknowledges having received, read and understood the 2024/2025 CISS Fee Schedule and 2024/2025 CISS School Refund Policy and Schedule.
4. **Suspension of Privileges:** Tuition and other fees are payable in accordance with CISS Fee Schedule. The School reserves the right to deny admission of the Student to the facilities of the School, including classes, if payments due to the school are not made by the due date. If the Student's account falls into arrears after the start of the school term, the Student will not participate in School projects, and progress reports and transcripts will not be released until payment is received. Such action taken by the School does not diminish the obligation of payment of the Parent, as outlined in this Enrollment Agreement.
5. **Student Health and Accident Insurance:** The Parent will provide health and accident insurance for the Student (the "Policy"). The Parent further agrees to provide the School with evidence of the Policy prior to the first day of classes and confirmation of the continuance of the Policy upon request by the school. In the event that the Parent refuses to provide the School with evidence of the Policy upon request by the School, the School may suspend or expel the Student from the School and treat the Parent as being in breach of this Enrollment Agreement.
6. **Diagnostic Testing:** The Parent acknowledges that diagnostic testing of the Student may be required as part of the academic program at the School and agrees that such testing may be administered as necessary, provided that the School shall give the Parent no less than 48 hours notice of such testing. In the event that the Parent refuses to arrange for the diagnostic testing of the student as recommended by the School, the School may suspend or expel the Student from the School and treat the Parent as being in breach of this Enrollment Agreement.
7. **Inability to Benefit from Education Program:** In the event that the School determines, acting in its own discretion, that the Student is unable to adequately benefit from the education program offered by the School, the School may terminate this Enrollment Agreement and de-enroll the student from the School.
8. **Field Trip Expenses:** The Parent acknowledges that the Student may have the option to participate in supervised trips away from the School ("Field Trips") to take advantage of the cultural, natural and other resources of China, and other countries, as part of the regular academic program. The Parent agrees to allow the Student to participate in Field Trips within China (excluding Hong Kong SAR, Macau SAR and Taiwan). Participation in Field Trips outside of China will be subject to the consent of the Parent being given for that particular Field Trip. The Parent acknowledges that there may be out-of-pocket expenses associated with Field Trips and agrees to pay the same. School staff and/or other responsible adults will supervise all Field Trips.
9. **Publication of Contact Information:** The Parent agrees to allow the School to publish the Student's name, grade and email address and the name and email address of the Parent in School directory(ies) unless the Parent has expressly indicated their unwillingness to do so by initialing the statement to that effect below.

- _____ I do not agree to the publication of the Student's name and grade.
 _____ I do not agree to the publication of the Student's email address.
 _____ I do not agree to the publication of the Parent's name and email address.

The following part must be completed on each page in the presence of a CISS Admissions Officer:

Application Number: A _____ Student Number: S _____

10. Publication of Student/Parent Images: The Parent agrees to allow the School, and third parties taking images with the permission of the School, to publish images of the Student and the Parent for the purposes of School and associated schools promotions, where such images are taken or recorded in school premises or at school activities.

11. Use of Email: The Parent agrees that the School may distribute School announcements and updates to the Parent at the email address and/or mobile phone number provided by the Parent. The Parent is responsible for ensuring that the email address(es) and or mobile phone on file with the school are current.

12. Substance Abuse: The Parent agrees that the School may search the person and effects of the Student, if the School has reasonable grounds to believe that the Student is using, distributing, or is in possession of illegal substances. The Parent acknowledges that the School may seek the permission of the Parent to test the Student for the presence of illegal substances and agrees that, in the event that the Parent does not provide such consent, the School may suspend or expel the Student from the School and treat the Parent as being in breach of this Enrollment Agreement.

13. School Rules and Regulations: The Parent acknowledges having read and understood the School "Handbook for Students and Parents" and "Social Media Policies and Guidelines" available on-line at www.cissshenyang.com.cn or otherwise provided to the Parent or Student and as amended from time to time, and agrees to follow all the stated rules and regulations and to fulfill the Parent's responsibilities stated there in. In the event that the Parent fails to do so, the School may suspend or expel the Student from the School and treat the Parent as being in breach of this Enrollment Agreement.

14. Indemnification and Release: The Parent, on behalf of the Parent and the Student, hereby agrees to release, indemnify and hold harmless the School, its officers, directors, principals, employees and agents from any and all claims and damages arising from the enrollment, attendance, participation, withdrawal or expulsion from School programs of the Student, including, but not limited to, participation in school and after-school activities, bus program, field trips, tours, sports programs and recess, and resulting in any manner from the Student's presence on or off the School property.

15. Responsibility for Legal Status of the Student/Parents: The Parent acknowledges that the School is not responsible for obtaining a visa, residence permit or any other licenses or permits that may be required by the Chinese authorities for the purpose of the Student legally residing in China and studying at the School, and agrees to obtain and maintain valid legal status of the Student and Parents for this purpose while the Student is enrolled at the School. The Parent(s) represent(s) that they are the legal parent(s) of the student and that at least one of them is a citizen of a country other than the P.R. of China or is a holder of a legal permanent residence status in a country other than the P.R. of China.

16. Full and Honest Disclosure: The Parent acknowledges that the School will make the decision to admit the Student and to allow the Student to remain enrolled in the School in reliance on the completeness and accuracy of all information provided by the Parent to the School, and certifies that all information provided or to be provided to the School is or will be complete and accurate. The Parent further agrees that in the event that any of the information provided by the Parent to the School is found to be incomplete or inaccurate, the School may suspend or expel the Student from the School and treat the Parent as being in breach of this Enrollment Agreement.

17. This Enrollment Agreement will become effective only upon acceptance by the School, which shall be acknowledged by the School returning a written acceptance letter (the "Acceptance Letter") to the Parent. This Enrollment Agreement and the Acceptance Letter shall be taken together as constituting the entire contract between the Parent and the School.

Signature of Parent or Guardian/Date (mm/dd/yyyy):

_____/_____
(Parent/Guardian Signature) (Date-mm/dd/yyyy)

_____/_____
(Parent/Guardian Signature) (Date-mm/dd/yyyy)

Print Name: _____

Print Name: _____